

Harvington Village Hall

Booking

Complete this form to request use of Harvington Village Hall. The completed form should be sent to Mary Stinton at 24 Village Street -- tel: 870817. You will then be contacted and your booking confirmed if the hall is available.

Your details . . .

Name of hirer:

Address of hirer:

Street

Town

County

Postcode

Phone contact:

Daytime

Evening

Email:

Details of request . . .

Date:

Time:

From To

Type of function:

Children's Party

Adults' Party

Meeting

Musical Event

Other _____

Will alcohol be sold?

Yes

No

Number of people attending:

Declaration . . .

Please sign and date this agreement, confirming that you have read a copy of our Terms and Conditions of Hire and have understood them and agree to abide by them.

Signed:

Dated:

Payment must be made before the event takes place.

48 hours notice of cancellation must be given otherwise a charge of £10 will be made.